How to use Google Translate

GREATER LANSING
foodbank

PARTNER FOOD BANK OF
FEEDING AMERICA

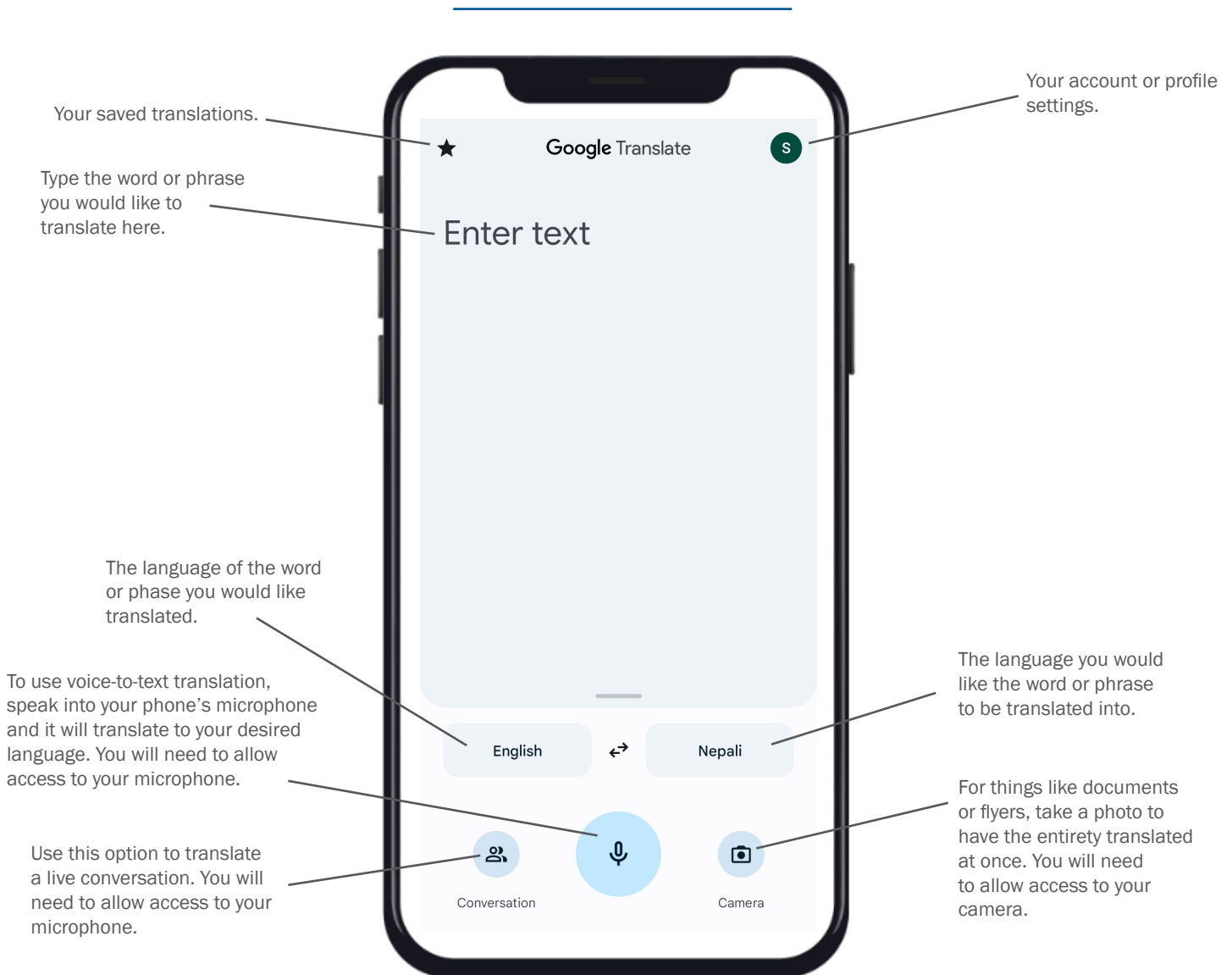## Getting set up

1. Open your phone's purchasing store (Apple App Store, Google Playstore, etc.) and search for **"Google Translate."**
2. Download the app.
3. Open the app. You can log into your Google account, but this is not necessary to use the app features.
4. Select your language. Some languages can be downloaded for use online.

Your saved translations.

Type the word or phrase you would like to translate here.

Your account or profile settings.

★   **Google** Translate   S

Enter text

The language of the word or phase you would like translated.

To use voice-to-text translation, speak into your phone's microphone and it will translate to your desired language. You will need to allow access to your microphone.

Use this option to translate a live conversation. You will need to allow access to your microphone.

English   ⇄   Nepali

Conversation   🎤   Camera

The language you would like the word or phrase to be translated into.

For things like documents or flyers, take a photo to have the entirety translated at once. You will need to allow access to your camera.

GLFoodBank.org • (517) 853-7800 • glfb@glfoodbank.org
5600 Food Ct. • Bath, MI 48808

GREATER LANSING
food bank
PARTNER
FOOD BANK OF
FEEDING
AMERICA

Helpful tips

1. Tap the **Pen Icon** on the screen to write out a word to be translated.

2. After typing or writing out a word to be translated, hit **"Enter."** From this screen, you have additional options as follows.

3. Tap the **Clock Icon** at the top to see your recent translation history.

4. Tap the **Star Icon** to save the translation if you think it's something you will refer to often.

5. Tap the **three dots in the top right corner** to send feedback about the translation.

6. Tap the **Speaker Icon** to have the translation read out loud.

7. Tap the **Copy Icon** to copy the text to your clipboard.

8. Tap the **Thumbs Up/Thumbs Down Icon** to rate the translation.

9. Scroll down to see examples of the translation used in a sentence, conjugations of verbs and other similar words.

10. You can return the original screen at anytime by tapping **"Home"** in the top left corner, or by tapping **"New Translation."**

11. If you don't want to download the app, you can search **"Google Translate"** in your phone's default browser and still use many of the basic functions of the translation service.