



Power of We Consortium AmeriCorps State Program Position Description

Position Title:	Growing & Giving Coordinator	Category:	AmeriCorps Service Member
Host Site:	Greater Lansing Food Bank, Garden Project	Site Supervisor:	Julie Lehman, Garden Program Coordinator
Stipend:	\$3,200	Position Type:	Quarter time, 450 hours
HR Contact:	AmeriCorps Program Manager	Dates of Service:	May 4, 2015-September 8, 2015

Position Description

Organization Information:

The *Garden Project*, a 30+ year program of the Greater Lansing Food Bank (GLFB), provides access to land, how-to education, free seeds and plants, tool lending, a networking hub and more, so that all community members can have access to fresh, healthy food through gardening opportunities. For more information, visit www.greaterlansingfoodbank.org.

Role and Responsibilities:

The role of the **Growing & Giving Coordinator** (GGC) will be to increase the consumption of healthy foods and reduce food insecurity through gardening and food distribution. The GGC will perform a variety of duties to expand and enrich *Garden Project* services, especially to underserved populations. The GGC will work cooperatively and creatively on a variety of tasks, including the duties outlined below and others. Travel between network gardens and the GP Resource Center will be required. Some evening and weekend obligations are to be expected.

- Train, support & model direct service at GP Resource Center by providing gardening advice and aiding in plant, seed and tool distribution in a professional and courteous manner
- Organize, schedule and serve with volunteers at GP Demonstration Garden & at area network gardens
- Aid in the creation, expansion & maintenance of community gardens within our network
- Lend support for workshops, events, fundraisers, tours, workdays & the expansion of the Grow-A-Row Program

Minimum Qualification:

- Be at least 17 years of age. Minors must have guardian permission. Applicants must have HS diploma, GED or working toward the completion of one.
- U.S. citizen, U.S. national or lawful permanent resident of the U.S.
- Pass the following checks: State of Michigan, DHS Central Registry Clearance, FBI Fingerprinting, and State & National Sex Offender Registry
- Valid Michigan driver's license & ability to lift up to 40 pounds

Preferred Skills:

- Good general or technical knowledge of gardening and growing vegetables. A willingness & joy in getting dirty and performing manual labor in the garden to grow food and improve community gardens.
- Excellent written, oral, and nonverbal communication skills.
- Willingness and interest in working with all types of people, including immigrants, refugees & underserved populations, while modeling patience, kindness, flexibility and respect
- Well organized, with the ability to work both independently and within a team on multiple projects
- Reliable & completely trustworthy

Compensation:

Members will receive a living allowance of \$3,200 distributed bi-weekly from **May 4, 2015 – September 8, 2015** and receive student loan forbearance for qualified loans. Upon successful completion of service an education award in the amount of \$1,493 will be issued. Members will serve 20-30 hours/week. All interested candidates must submit a cover letter and resume to Power of We Consortium AmeriCorps Program Director, Andrea Villanueva at avillanueva@ingham.org and Garden Project Coordinator, Julie Lehman at julie@glfoodbank.org, no later than **March 26th, 2015 @ 5pm**.

